Penn Township 2027 Budget Message

As we look ahead to 2027, our commitment remains steadfast: to serve our community with transparency and fiscal responsibility. This year's budget reflects careful planning, prudent stewardship of resources, and a dedication to maintaining the quality of life that makes Penn Township such a special place to live and work.

We have worked diligently to balance essential services with strategic investments. The 2027 budget priorities:

- **Public Safety** – Continued support for our police, fire, and emergency services to ensure the safety and well-being of all residents.

- **Infrastructure Improvements** – Maintenance and upgrades to roads and public facilities to keep our township moving forward.

- **Community Programs** – Funding for parks, recreation, and partnerships like the *Stuff a Cruiser Toy Drive* and *Penn Township Community Day* to strengthen our sense of community and support those in need.

- **Fiscal Responsibility** – Careful management of taxpayer dollars, with a focus on efficiency and avoiding unnecessary debt.

  Penn Township is fortunate to have a strong foundation, dedicated staff, and engaged residents who work together toward common goals. This budget is not just numbers on a page—it's a roadmap for sustaining our township's vitality and preparing for future opportunities.

With appreciation,

Mary Hess

Township Manager

- Fiscal year 2027
- Key notes on financial trends and priorities

- Real estate tax
- Earned income tax
- Other taxes (e.g., business licenses, fees)
- Intergovernmental payments (e.g., state matching funds)
- Non-tax sources (e.g., grants, donations, investment income)

- Administration/Planning
- Police and fire
- Public works
- Professional Services
- Other categories as applicable

- Signed by Township Supervisor and Board of Supervisors
- Date of adoption

I. INTRODUCTION

Fiscal Year 2027

Penn Township projects a slight!s bm t ubu !by! ods bt for 2027 for Fire Tax and EMS funding. This increase will support the struggling Emergency Services. Rising fuel costs and the increasing costs of health care and replacement equipment and vehicles make this necessary to continue to provide these services to the public.

TOTAL ASSESSED VALUE*	57,843,625.00
TOTAL EXEMPT VALUE	2,596,328.00

CURRENT ALLOCATION	MILLS ASSIGNED	TOTAL ANTICIPATED REVENUE
GENERAL FUND	5.94	343,591.13
FIRE FUND	2.06	119,157.87
TOTAL MILLS	**8**	**462,749**

2027 ALLOCATION	MILLS ASSIGNED	TOTAL ANTICIPATED REVENUE
GF	6	347,061.75
FIRE	2.5	144,609.06
EMS	0.5	28921.81
TOTAL MILLS	**9**	**520,592.63**

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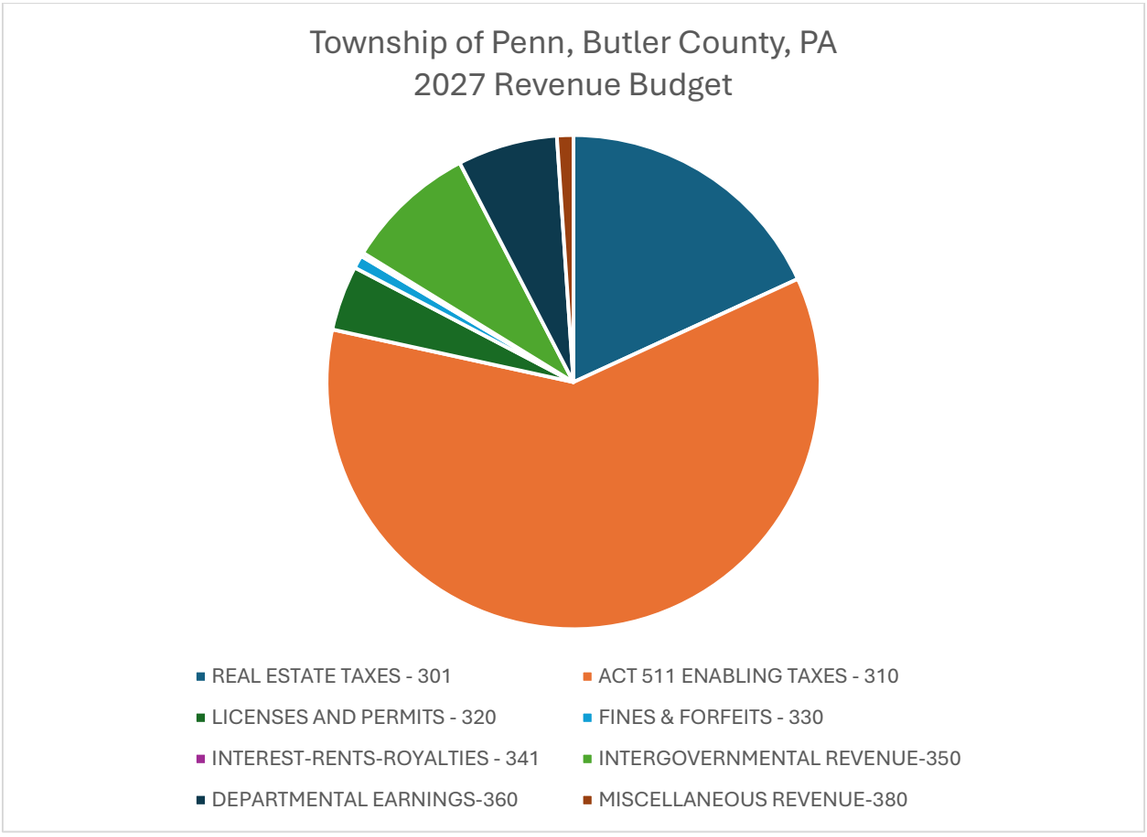
The cost of fuel, supplies, insurance and health insurance have increased dramatically. This has forced Penn Township to change several past practices to increase efficiency.

- Fuel will be purchased and tracked by department.
- Health insurance premiums have increased by up to 13% this year. We are changing providers to offset some of these costs.
- General Insurance has increased by 6% this year. We are working to update our policies to eliminate waste and overspending here.
- Our salt contract was bid early in the season. Salt for Penn Township costs approximately $94 per ton. There are predicted shortages, Penn will make sure roads are safe and we will work to conserve our salt and anti-skid.
- Penn has worked to rebuild the Police Department. We have hired a new chief, another full-time officer and we will work to update technology and provide safety features; such as body cameras, in-car cameras and new safety equipment for the officers.

II. GENERAL FUND REVENUES 2027

The funds that allow the successful operation of the Township come from multiple sources. Although real estate taxes provide a significant portion, the majority of taxes come from Earned Income Taxes (Act 511).

Other sources of revenues come from within our departments and intergovernmental revenues like state pension contributions.



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REVENUE CATEGORY		2026	2027 BUDGET
REAL ESTATE TAXES - 301			
Real Estate -- Current GL		$ 355,824	$ 355,824
Real Estate -- Delinquent (Tax Claim)		$ 13,385	$ 13,385
SUBTOTAL -- RE TAXES		**$ 369,209**	**$ 369,209**
ACT 511 ENABLING TAXES - 310			
Real Estate Transfer Tax		$ 142,500	$ 150,000
Earned Income Tax -- Current		$ 967,500	$ 967,500
Earned Income Tax -- Deliquent		$ 23,750	$ 23,750
Occupation Tax/LST		$ 77,630	$ 77,630
Amusement Tax-Current Year		$ 8,000	$ 8,000

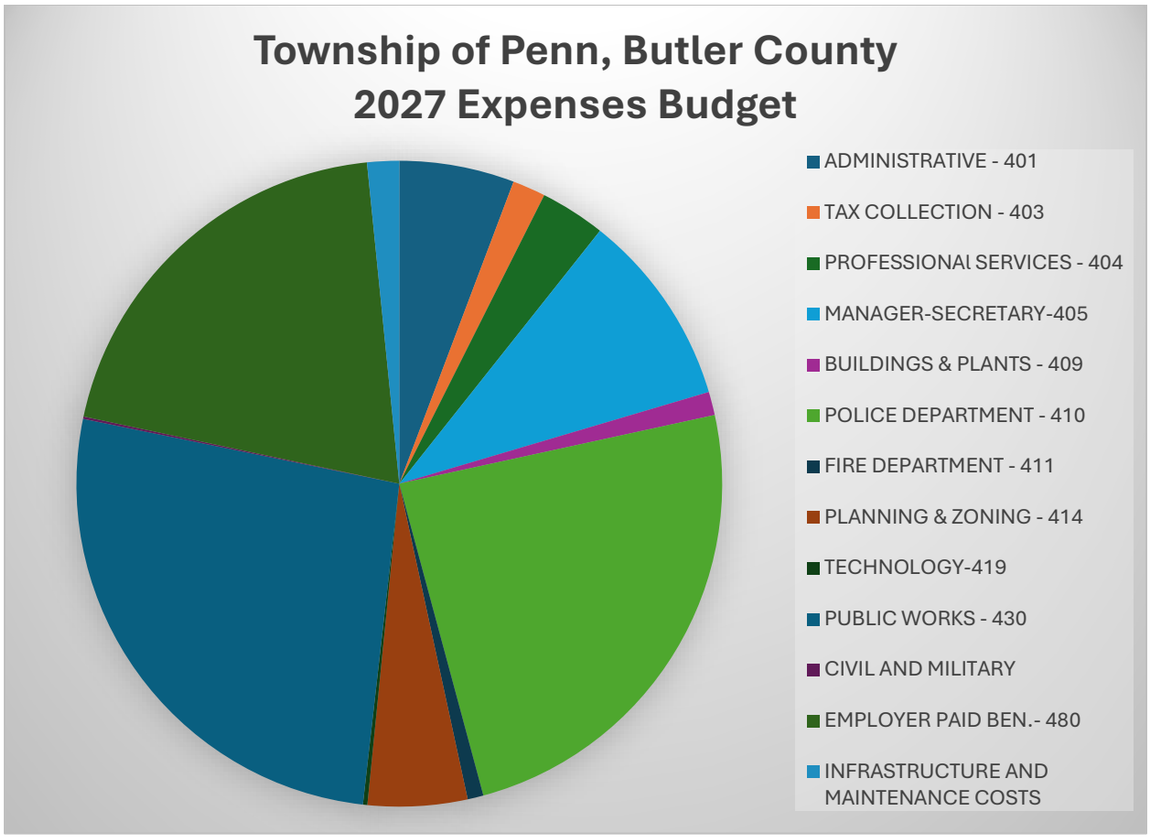
SUBTOTAL - - ACT 511 TAXES		**$ 1,219,380**	**$ 1,226,880**
LICENSES AND PERMITS - 320			
Cable TV Franchise Fees		$ 86,500	$ 86,500
SUBTOTAL -- LICENSES/PERMITS		**$ 86,500**	**$ 86,500**
FINES & FORFEITS - 330			
Fines -- Vehicle Code		$ 10,750	$ 10,750
Fines -- Ordinance Violations		$ 3,500	$ 3,500
Fines -- State Police Fines		$ 3,000	$ 3,000
Fines -- Animal Control (Dog Law)		$ 100	$ 100
SUBTOTAL -- FINES & FORFEITS		**$ 17,350**	**$ 17,350**
INTEREST-RENTS-ROYALTIES - 341			
Interest		$ 100	$ 100
Land Rental for R.E. Gas Development		$ 4,900	$ 4,900
SUBTOTAL -- INTEREST EARNINGS		**$ 5,000**	**$ 5,000**
INTERGOVERNMENTAL REVENUE-350			
CDBG-Intergovernmental Reimbursements		$ 4,750	$ 4,750
ARLE Grant/Traffic Light		$ -	$ -
Renfrew Park			
Transportation Impact Fees		$ 12,500	$ 12,500
Recycling Grant		$ 3,000	$ 3,000
PURTA		$ 1,500	$ 1,500
Alcoholic Beverage License		$ 1,400	$ 1,400
General Municipal Pension System State Aid		$ 112,218	$ 112,218
Foreign Fire Relief		$ 39,780	$ 39,780
Grant		$ 401,500	$ -
SUBTOTAL-STATE SHARED REVENUE		**$ 576,648**	**$ 175,148**
DEPARTMENTAL EARNINGS-360			
Zoning-Subdivision and Land Dev. Fees		$ 12,750	$ 12,750
Zoning-Subdivision and Land Dev. Permits		$ 2,000	$ 2,000
Hearing Fees (Land Use & Zoning)		$ 2,750	$ 2,750
Reimbursement-General I/G		$ 18,750	$ 18,750
Reimbursement-Salary Police Programs		$ 5,000	$ 5,000
Reimbursements-Non Governmental		$ 21,250	$ 21,250
Police Reports		$ 1,000	$ 1,000
Alarm Permits		$ 4,000	$ 4,000

Building Permits		$ 58,750	$ 58,750
Septic Permit Fees		$ 25,000	$ 7,000
Harcrest Park Donations		$ -	$ -
Pavilion Rental		$ -	$ -
SUBTOTAL-DEPARTMENT EARNINGS		**$ 151,250**	**$ 133,250**
MISCELLANEOUS REVENUE-380			
Miscellaneous Revenue		$ 3,150	$ 3,150
All Other Unclassified Revenue		$ 18,750	$ 18,750
Heart & Lung Reimbursement		$ -	
Sale of Township Equipment		$ -	$ -
Comp/Loss of Gen Fixed Assets		$ -	$ -
Transfer from General Fund		$ -	$ -
Transfer from General Fund Savings		$ -	$ -
Transfer from State Fund		$ -	$ -
Transfer from Fire Tax Fund		$ -	$ -
Transfer from ARPA Fund			
Refund of Expenditures		$ -	$ -
Accounting/Auditing Adjustment			
SUBTOTAL MISCELLANEOUS		**$ 21,900**	**$ 21,900**
		-	-
TOTAL REVENUE SOURCES		**$ 2,447,237**	$ **2,035,237**

The decrease in General Fund Budget reflects the fact that Grant Moneys that were appropriated to the General Fund have been pulled from this Operating Budget. Grant Funds are not stable year over year and should be allocated to Special Funds.

III. GENERAL FUND EXPENSES 2027

Police and Maintenance are the greatest expense in the township. Administrative costs include health and liability insurances. Capital Purchases such as equipment have been moved to another heading. Capital Purchases come from other funds, generally not the General Fund. This allows the departments to effectively control their spending. Capital Expenditures are necessary and the need to replace equipment or make major infrastructure repairs should be done through Capital Planning.



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	2026	2027
	BUDGET	BUDGET
ADMINISTRATIVE - 401		
Services and Charges	$ 28,200	$ 28,200
Salary - Elected Officials	$ 8,145	$ 8,145
Seminar and Convention Exp.	$ 4,175	$ 4,175
Supplies	$ 910	$ 910
Audio/Video Equipment	$ 5,000	$ 2,500
Communication	$ 7,654	$ 7,654
Advertising and Printing	$ 3,005	$ 3,005
Insurance and Bonding	$ 6,300	$ 30,100
Rentals	$ -	$ -
	$ 1,800	$ 1,800
Donations & Contributions	$ 13,550	$ 13,550
Miscellaneous	$ 4,000	$ 4,000
Auditors Wages-Expense	$ 13,000	$ 13,000
Bank Charges	$ 175	$ 175
SUBTOTAL	**$ 95,914**	**$ 117,214**
TAX COLLECTION - 403		
Salary-Tax Collector	$ 14,050	$ 14,050
Salary-Wage Tax Collector	$ 15,800	$ 15,800
Seminar and Convention Exp.	$ 90	$ 90
Supplies	$ 1,875	$ 1,875
Other Services-Wage Tax Coll.	$ 1,625	$ 1,625
Insurance and Bonding	$ 200	$ 200
SUBTOTAL	**$ 33,640**	**$ 33,640**
PROFESSIONAl SERVICES - 404		
Engineer	$ 3,560	$ 25,500

Professional Services-Law	$	39,250	$	41,000
SUBTOTAL	**$**	**42,810**	**$**	**66,500**
MANAGER-SECRETARY-405				
Salary-Manager	$	101,290	$	110,000
Administrative Assistant	$	26,318	$	75,000
RA Services - Accounting Services	$	28,500	$	1,500
Office Supplies	$	200	$	2,500
Health Insurance Reimburse-Nicole	$	5,509	$	9,200
SUBTOTAL	**$**	**161,817**	**$**	**198,200**
BUILDINGS & PLANTS - 409				
Building Supplies	$	2,605	$	8,500
Building Maintenance	$	4,198	$	7,500
Building Public Utilities	$	4,285	$	4,285
Contingency	$	3,500	$	3,500
SUBTOTAL	**$**	**14,588**	**$**	**23,785**
POLICE DEPARTMENT - 410				
Salary - Police	$	352,873	$	379,254
Salary Police-Special Prog.	$	4,100	$	4,100
Salary - Pt Time Officer	$	20,000	$	20,000
Seminar & Convention Exp.	$	100	$	3,000
Supplies	$	2,250	$	3,500
Communication Expense	$	7,907	$	18,500
Gasoline-Fuel	$	10,500	$	21,000
Insurance	$	15,500	$	18,000
Police Dept-Public Utilities	$	6,586	$	6,586
Vehicle Repairs	$	3,750	$	6,500
Services & Charges	$	4,474	$	5,000
Uniform Allowance	$	3,450	$	7,500
SUBTOTAL	**$**	**431,490**	**$**	**492,940**
FIRE DEPARTMENT - 411				
Fire Department Insurance	$	16,135	$	16,135
SUBTOTAL	**$**	**16,135**	**$**	**16,135**
PLANNING & ZONING - 414				
Salary-Land Use Administrator	$	84,824	$	75,000
Salary-Planning Commission	$	3,000	$	3,000
Health Insurance Department	$	10,850	$	-
Seminars - Zoning	$	2,300	$	3,000
Recycling	$	325	$	325
GIS	$	4,100	$	4,100
Services & Charges	$	5,414	$	5,414
Salary-SEO	$	10,505	$	10,505
SUBTOTAL	**$**	**121,318**	**$**	**101,344**
TECHNOLOGY-419				
Technology	$	29,600	$	4,500
SUBTOTAL	**$**	**29,600**	**$**	**4,500**
PUBLIC WORKS - 430				
Protection-Persons & Property	$	1,125	$	1,125
Road Dept.-Small Tools	$	7,175	$	4,000
Road Dept.-Gasoline	$	11,003	$	18,000
Insurance	$	7,605	$	7,605
Public Utilities	$	10,632	$	10,632
Other Services & Charges	$	12,800	$	12,800

Uniform Services	$	6,340	$	6,340
Street Signs	$	3,150	$	3,150
Vehicle Repairs-Road Dept.	$	76,000	$	76,000
Salary-Public Works Dept.	$	244,414	$	268,864
Salary - Working Supervisor	$	4,100	$	-
Seminar & Convention exp.	$	1,355	$	2,500
Road Maintenance Supplies	$	2,650	$	2,650
Communication Expense	$	3,372	$	3,372
Snow & Ice Removal	$	59,173	$	59,173
Salary-Snow Removal	$	19,380	$	19,380
Road Maintenance	$	32,100	$	32,100
Drainage Pipes & Basins	$	10,000	$	10,002
SUBTOTAL	**$**	**512,374**	**$**	**537,693**
CIVIL AND MILITARY				
Fire Hydrants	$	2,112	$	2,112
V.F.W. Monum. Utilities	$	299	$	299
SUBTOTAL	**$**	**2,411**	**$**	**2,411**
EMPLOYER PAID BEN.- 480				
Medicare Tax-Employer	$	12,499	$	12,499
Social Security Tax-Exployer	$	53,443	$	53,443
Hospitalization	$	165,893	$	165,893
PA Unemploy. Comp. Fund	$	890	$	890
Pension Fund Reimburse/Contributions (MMO's)	$	112,218	$	112,218
Police Pension Contributions	$	3,529	$	3,529
Life Insurance/Disability	$	10,750	$	10,750
Volunteer Fire Relief Agency	$	39,500	$	39,500
Interfund Transfer	**$**	**-**	**$**	**9,601**
Transfer to State Fund	**$**	**-**	**$**	**-**
Transfer to Fire Tax	$	-	$	-
Accounting/Auditing Adjustment-In-Out Transfer	$	-	$	-
Payroll Deduction	$	-	$	-
Void Checks	$	-	$	-
Single Sided Offset	$	-	$	-
SUBTOTAL	**$**	**398,722**	**$**	**408,323**
INFRASTRUCTURE AND MAINTENANCE COSTS				
Visioning-Outreach-Needs-Strat/HRG			$	5,217
Printing & Travel/HRG Comp Plan				
Gannett Fleming/Comp Plan	$	-	$	-
Printing & Travel/Gannett/Comp Plan	$	-	$	-
HRG Zoning Update	$	40,250	$	7,000
Website Improvement/community contact service	$	15,000	$	18,500
Other Administrative Cost/Traffic Light Grant				
Reimbursables/Traffic Light Grant				
Engineering Fees/Traffic Light Grant				
Additional Engineering Fees				
Additional Shp Inspection				
LPR Camera Equipment & Wiring				
Rt 8 Traffic Light Electricity	$	1,626	$	1,835
Construction Cost/Traffic Light Grant	$	-	$	-
Other Administration Cost/Stormwater Grant	$	-	$	-
HRG Reimb Est Cost/Stormwater Grant	$	-	$	-
SUBTOTAL	**$**	**56,876**	**$**	**32,552**
TOTAL EXPENSES	**$**	**1,917,695**	**$**	**2,035,237**

IV. Capital Purchases 2027

- Planning and Administration plans to Codify our Ordinances and update software for increased efficiency and to make our Ordinances easier to research online.
- Police need updated Tasers, Body Cameras and In-car Cameras. The cost of hiring new officers includes updated vests and other uniform and equipment costs. The police department is looking to replace the oldest car in the fleet as well.
- The Road Department is planning to purchase a Skid Steer with attachments and a zero-turn tractor for the park as well as a hot box for asphalt patching and would like to purchase a heavier duty roller. As well as perform additional stormwater work that has not been allocated to the General Fund.

		2026 BUDGET	2027 BUDGET
	ADMINISTRATIVE - 401		
414.250	Map & Zoning Update	$ 5,180	$ 5,180
400.210	Office Furniture & Equipment	$ 125	$ 125
400.800	Office Updates	$ 1,500	$ 1,500
402.750	Computer/Software	$ 20,000	$ 46,805
SUBTOTAL		**$ 26,805**	**$ 53,610**
	POLICE DEPARTMENT - 410		
410.210	Office Furniture & Equipment	$ 2,500	$ 2,500
410.700	Equipment/Tasers/Body Cameras	$ 26,000	$ 20,000
410.800	Police Car/Upfit	$ 30,000	$ 75,000
400.330	License Plate Reader	$ 5,333	$ 5,333
SUBTOTAL		**$ 63,833**	**$ 102,833**
	PUBLIC WORKS - 430		
430.700	Capital Purchase	$ 61,000	$ 125,000
430.800	Contingency	$ 69,500	$ 2,000
438.400	Zero Turn/Roller/ Hot Box	$ 50,000	$ 50,000
438.800	Contingency	$ 20,000	$ 2,000
446.313	Stormwater Piping Repl-Old Plank Rd		$ 20,000
SUBTOTAL		**$ 200,500**	**$ 199,000**
	TOTAL EXPENSES	**$ 291,138**	**$ 355,443**

V. Special Funds!2027

In addition to the General Fund, Penn Township maintains Special Funds that are set aside for specific uses. These include:

- Capital Reserve Fund: Savings set aside each year to have for Capital Purchases or Emergencies.
- State Fund: Liquid Fuel monies from the state that come from taxes on gasoline and diesel.
- Act 13 Fund: Monies that come from Unconventional Wells and Gas and Oil.
- Purta: Monies that come from real estate owned by Public Utilites.
- Parks and Recreation: This newly created account separates the operation of the Parks in the Township (Harcrest and Renfrew). Income and Expenses as well as Grant Funding and Expenditures are broken out to this account.
- Fire District: The township collects taxes for the Fire District and manages the expenses as well.
- EMS Fund: Tax Moneys collected will go directly to Butler Ambulance Service.

VI. 2027 PENN TOWNSHIP TOTAL BUDGET SUMMARY

This table represents all money flowing in and out of Penn Township. By law all townships must maintain multiple funds. Many projects require funding from several funds. This graph lays out the expenditures. Several items to note:

- Grant Money for a new red light at Brownsdale Road and Route 8 is included under Capital Reserves.
- Road projects for 2027 are paid from Highway Aid. Old Plank Road is set to be paved.
- Grant money received for Harcrest Park in 2026 will be applied to the Park fund for maintenance costs and to fund other projects.
- Police Car Purchase will come from Act 13 Funds.

<u>This Summary Table Represents Penn Township's short-term Capital Plan as well. Long-term Planning will be continued with Strategic Planning with the individual departments and the Board of Supervisors early in 2027.</u>